

**MEETING : CHESHIRE LOCAL ACCESS FORUM**  
**DATE : 16 DECEMBER 2011**

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## **CHESHIRE LOCAL ACCESS FORUM WEBSITE**

### **1.0 SUMMARY**

- 1.1 The Local Access Forum web page will need to change in line with new Local Authority guidelines. This paper outlines how the website will have to change and gives some option for change to provoke a discussion on the matter.

### **2.0 THE BACKGROUND**

- 2.1 There are new guidelines for Local Authority Websites – they can no longer host archival material, any documents available on the website must be current, current is defined as less than a year old.
- 2.2 At present the Cheshire Local Access Forum (CLAF) is held on the Cheshire West and Chester Website.

### **3.0 CHANGES THAT ARE NEEDED**

- 3.1 The website at present holds archival material for both Cheshire East and Cheshire West Councils. It also holds archival material in the form of old committee agendas and minutes.
- 3.2 It will no longer be possible to store this information once it is a year old. This could be an opportunity to change the way this data is presented to the public.

### **4.0 OPTIONS**

- 4.1 An alternative to the present arrangement, the options below are not exhaustive but are included to provide a starter for the debate

**Option 1:** The CLAF runs and maintains its own website, which can then hold all the materials current and archival. A link from the website could then be maintained from the Cheshire West and Chester and East websites.

**Option 2:** Accept a reduced service from the current website with all current documents available for a maximum of one year

**Option 3:** Cheshire East host the CLAF for the time being and delay a decision.

4.2 Forum members' views are sought on the above options.

***For further information:***

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